



Nottingham Host Families

Application Form Travel Agents & Organisations

CONTACT INFORMATION	
Name of Agency / Organisation	
Contact Name	
Position / Job Role	
Email address	
Telephone Number (Office)	
Telephone Number (Mobile)	
Address line 1	
Address line 2	
Town	
City	
Postcode / Zip code	
Company Registration Number	

ACCOMODATION REQUIREMENTS	
Number of NIGHTS	
Date & Time of ARRIVAL	
Date & Time of DEPARTURE	
Method of Travel (Coach/Plane/Rail)	
<i>Total Number of Persons (Group size)</i>	
Breakdown of Persons Travelling:	
Number of STUDENTS	
Number of TEACHERS	
Number of LEADERS	
Number of DRIVERS	
Preferred BOARD option:	
Room Only	Yes / No
Bed & Breakfast	Yes / No
Half Board	Yes / No
Full Board	Yes / No
SPECIAL REQUIREMENTS (<i>e.g. single room, separate bathroom, allergies, special dietaries or other important information</i>) Also use the 'Additional Information' box which you will find at the bottom of this form	

Do you have a min / max budget?	£ .00 Per Student (<i>under 17yrs</i>) £ .00 Per Student (<i>17yrs</i>) £ .00 Per Student (<i>18yrs and over</i>) £ .00 Per Teacher (<i>Adult</i>) £ .00 Per Leader (<i>Adult</i>) £ .00 Per Driver (<i>Adult</i>)
Reason for travelling to UK Study / Culture & Language / Work Placement / Other (Please specify)	

Memorandum of Understanding (Agreement for Terms & Conditions)

[CLICK THIS LINK to view/download a copy of our Memorandum of Understanding](#)

I/We have read and understand and agree to the Memorandum of Understanding.

Signed By

<p>Signature</p> <p>Print Name:</p> <p>Date:</p>
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Any ADDITIONAL INFORMATION that you would like us to know about

Empty box for additional information

EMAIL your completed form to us at: hello@NottinghamHostFamilies.co.uk